

Little Bardfield Parish Council
PARISH COUNCIL MEETING



www.littlebardfieldparish.org.uk

7th May 2024

To Members of the Council: You are hereby summoned to attend the Annual Council Meeting of Little Bardfield Parish Council in the Little Bardfield Cricket Pavilion, Church End, Little Bardfield, Essex CM7 4TT on Wednesday 14th May 2025 at 7:15pm for the purpose of transacting the following business. This agenda and associated meeting papers can be found on the Little Bardfield PC website:

www.littlebardfield-pc.gov.uk

Sophie Blair-Walker

1. Election of Chairman and Declaration of Acceptance of Office
2. Election of Vice Chair
3. Councillors' Declarations of acceptance of office
4. Chairman's welcome
5. Declarations of Interest in any matters on the agenda
6. Minutes – The approve the minutes for the meeting of 29th January 2025
7. Public forum
8. County Councillor and District Councillor Reports – To receive reports.
9. Planning
9.1 Applications with Uttlesford District Council

Planning Reference	Proposal	Address	Decision
UTT/24/3082/DOC	Planning Details Here	Chequers Little Bardfield Road Little Bardfield Essex CM7 4TW	Discharge Conditions in Full
UTT/25/0445/HHF	Planning details here	Squirrels Little Bardfield Road Little Bardfield Essex CM7 4TU	Approved (with decisions)
UTT/25/0947/DOC	Planning details here	Ambrose Cottage Oxen End Little	Awaiting decision

		Bardfield Essex CM7 4PR	
UTT/25/1128/DOC	Planning details here	Pauls Farm Little Bardfield Road Little Bardfield Essex CM7 4TN	Awaiting decision

10. Highways Issues- To receive an update

10.1- Installation of new salt bin at Dairy Lane, determine salt storage and filling schedule

10.2- Grass Cutting Tender- To receive a grass cutting tender for 2025, and determine cutting times

10.3- Essex County Council Verge Cutting Grant Confirmation

11. Asset Register – To review

13. Finance

13.1 Payments – Insurance

13.2 Acceptance of end of year accounts

13.3 To consider the Annual Governance and Accounting Return and publication as follows:

13.3 To declare and certify that the council is exempt from external audit

13.4 To receive and note the Annual Internal Audit Report

13.5 To approve the Annual Governance Statement on Form 2 Section 1 –

13.6 To approve the Annual Accounting Statement on Form 2 Section 2 –

13.7 To approve the period of 1st July to 12th August 2025 for the exercise of public rights relating to the annual accounts and confirm that a Notice of Public Rights in the prescribed form shall be published by 1st July 2025

14. Items for the next agenda

15. Dates of next meeting