

Little Bardfield Parish Council
PARISH COUNCIL MEETING



Minutes of the Meeting on Wednesday 25th June at 7pm at Council in Grove House, Oxen End, CM7 4PX

Present: Cllr Davies, Cllr Simpson and Cllr O'Brien and Sophie Blair-Wolker (Clerk & RFO)

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1. **Chairman's Welcome**- The Chairman welcomed those present.
3. **Apologies for absence**- No apologies were received.
4. **Declarations of Interest in any matters on the agenda** – To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non Pecuniary Interests relating to items on the agenda. **Cllr Simpson declared his wife is a Trustee of the Almshouses Charity.**
5. **Minutes** – The minutes for the meeting on 14th May 2025 were approved as a correct record of events. **P: Cllr Davies, S: Cllr Simpson.**
6. **Public forum**- There were no members of the public present.

7. Finance

7.1 To appoint Per Pro Services to conduct the Council's internal audit for 2024/25; P: Cllr Davies S: Juliet O'Brien

7.2 Payments for Authorisation- Approved.

CW LOW AND SON	VERGE CUTTING	422.40
ZURICH INSURANCE	ANNUAL INSURANCE	367.96

7.3 Parish Council accounts summary- Noted.

8. Items for the next agenda-

- Appoint internal auditor 2025/26;
- Approve the internal audit report;
- Consider an application from an individual for the Community Fund.

Date of next meeting- 23rd September, 7pm.

The meeting closed at 7.37pm.