Bank reconciliation – Little Bardfield Parish Council

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority:	Little Bardfield Parish Council
County area (local councils and parish meetings only):	Essex
Financial year ending 31 March 2025	
Prepared by (Name and Role):	Sophie Blair-Wolker, Clerk/ RFO
Date:	31/03/2025

	£	£
Balance per bank statements as at 31/3/25:		
Treasurers Account	3,751.27	
Community Fund Account		
		3,751.27
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25		
(normally only current account)		
Un-banked cash as at 31/3/25		
		-
Net balances as at 31/3/25 (Box 8)		**3,751.27**

Note: If you hold investments other than in bank deposit or other short-term savings accounts (i.e. long-term investments) these should be excluded from the bank reconciliation and from Section 2, Boxes 1, 7 and 8. They should be shown in Section 2, Box 9 and recorded in the asset and investment register. Long-term investments will include any shareholdings, such as consolidated stock. Further guidance is included within the 'Practitioners' Guide'.

Please complete the pro forma template on the other tab for your smaller authority.